

# Energize E-mail Setup for Apple iPhone and iPad



\*\*\*PES Energize is not responsible for the setup of e-mail on your personal mobile devices. This document simply serves as a guide to assist you in accessing your email on these devices. \*\*\*

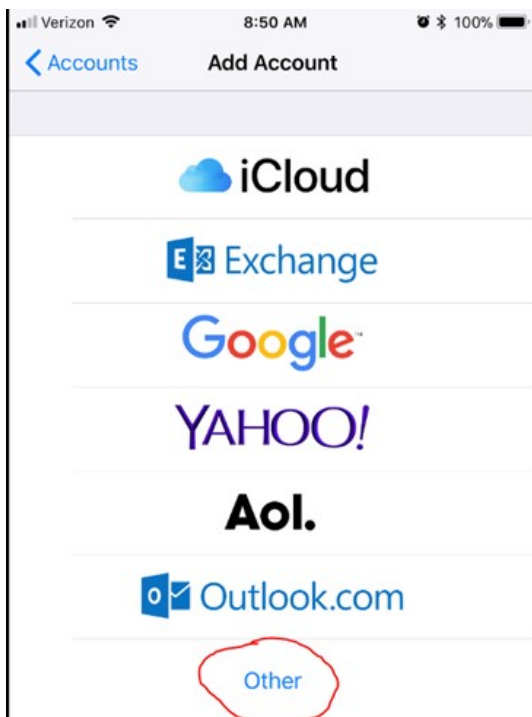
1. Tap on the settings icon to get started.



2. Tap "Accounts & Passwords."

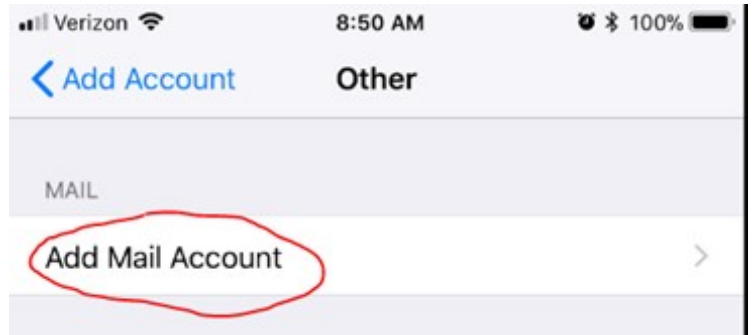


3. Tap "Add Account".

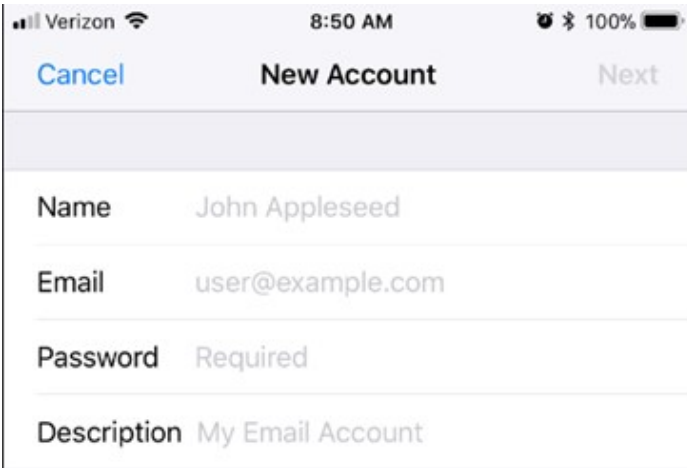


4. Tap "Other".

5. Tap “Add Mail Account”.



You will see the “New Account” screen



6.

Enter your Name: (i.e. Tech Support Test)

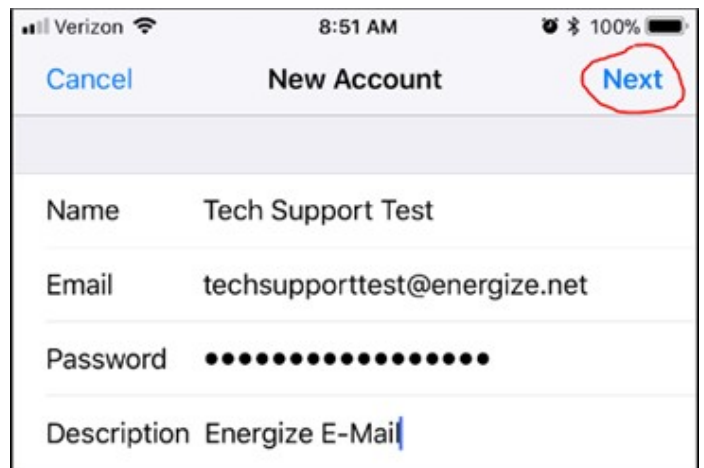
Enter your entire Email address:

(i.e. [techsupporttest@energize.net](mailto:techsupporttest@energize.net))

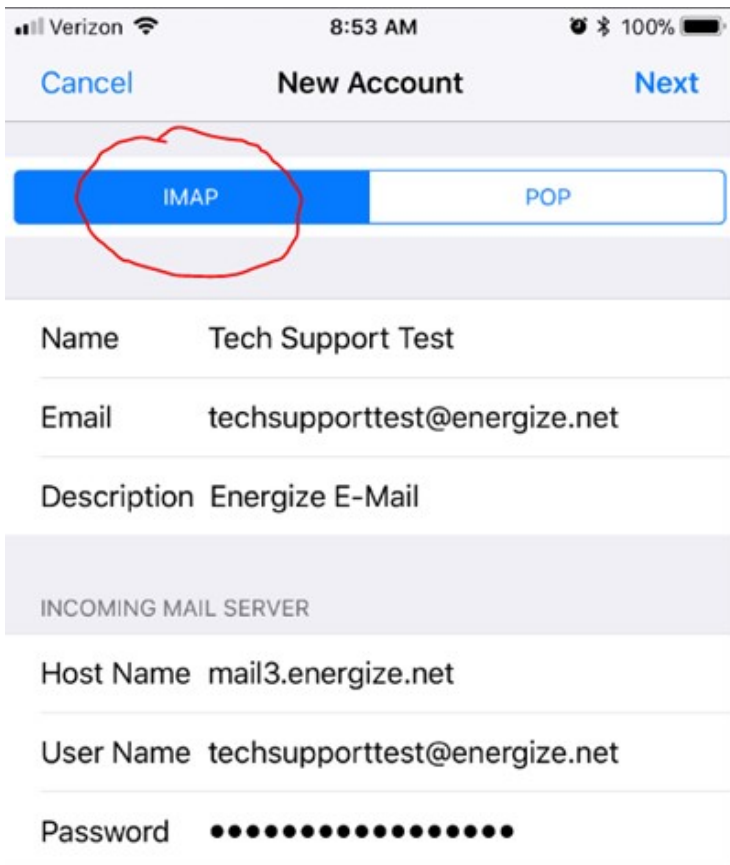
Enter your password: (*you must know your correct password to proceed*)

Enter a Description if you desire:

( i.e. Energize E-Mail)

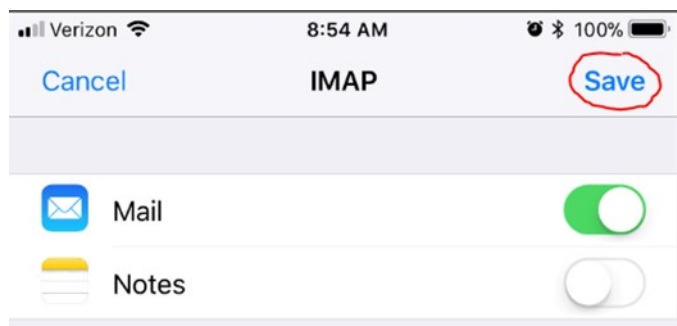
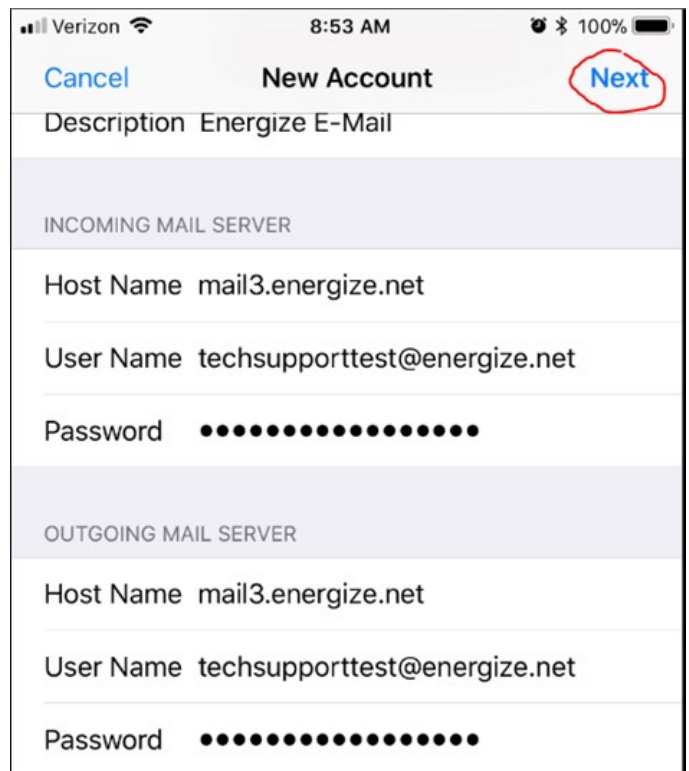


When finished, tap “Next”.



7. Tap “IMAP” and fill in the incoming mail server information.

8. Scroll down and fill in the Outgoing mail server information. When finished, tap “Next”.



9. Make sure Mail is enabled.

Tap “Save” and you’re done!